Minutes of R^3 Project Steering Group Meeting
5th September 2007

1. Present:
    Graham Bulpitt
    Richard Hall
    Tim Linsey
    Graham Morgan
    Lorraine O'Donovan (Clerk)
    Ann Ooms
    Andreas Panayiotidis
    Mary Stuart (Chair)
    Marion Webb

    Apologies:
    Tatum Amankwah
    Betty Collis

2. Introductions

3. Terms of Reference

    Ann Ooms invited comments on the Terms of Reference. It was noted that they should be disseminated to SGUL. The group accepted the terms.

4. Membership of the Steering Group

    Accepted.

5. Presentation (A. Ooms)

    Ann Ooms described the project, its aims, participants and processes. Mary Stuart invited questions and comments from the group.

    Discussion followed around:

    • Mary Stuart mentioned an article that was published in the Times Higher Education edition regarding the use of mobile phones for in-classroom feedback.
    • It was noted that an additional participant from FASS is needed for this project.
    • There needs to be clear understanding of summative versus formative assessment – both students and participants need to understand the connection.
    • Participants will use the technologies to the extent that it is relevant. A whole range of technologies will be available.

- Mixed method methodology will be used. Data will be collected through questionnaires, interviews, focus groups, reflective journals, logbook, classroom observations, assessment data, and attendance data.
- Reflective journal: it was decided that a questionnaire would be used to record participants' reflections after each session. This would allow for sharing of experiences among participants and would enable Ann Ooms to send a reminder the participants to completing the reflective journals. Additional data will be obtained through interviews.
- Feedback from participants on the success/failure of technology uses will be shared.
- Additional research questions:
  o The question of whether teaching practices have improved.
  o There should be a research question to compare results with mobile technology vs. without mobile technology.
  o There should be a research question on levels of interaction with/out before/after technology.
- Data should be collected about previous delivery of course without mobile technology.

Actions

- Richard Hall to send Ann Ooms the NIACE information
- Ann Ooms to speak to Chair of Ethics Committee to request Chair's Action
- Ann Ooms to e-mail web address to group.